

# UUCF 2020 ANNUAL CONGREGATIONAL MEETING MINUTES

June 14, 2020

**Sounding of Chime and Chalice Lighting:** Following the ringing of the singing bowl, Intern Minister Jen Raffensperger read out loud the Chalice Reading, “We Hold Hope Close”, by Rev. Theresa Inés Soto, and she lit the Chalice.

**Call to Order:** As reported by UUCF Secretary Gary Magnuson and Rev. Carl Gregg, there were 133 UUCF members accounted for as a result of 41 submitted absentee ballots, and 91 participants of the Zoom polling. Therefore, a quorum (25 percent of the Congregation) was deemed achieved and the annual meeting of the Unitarian Universalist Congregation of Frederick (UUCF) was called to order by UUCF President Jerry Hutton at 11:45 a.m. For quorum, we need at least **82 members** present, which is 25% of our 328 voting members.

**Approval of Previous Annual Meeting Minutes:** There being no objection, the minutes for the UUCF Annual Meeting of June 2, 2019 was approved as written by a vote of 128 yes, 8 abstentions, and 0 no votes.

## **President’s Report:**

President Hutton next focused his remarks on the UUCF Board of Trustees and its work with Reverend Carl over the past year. He listed many accomplishments including studies and plans to increase the UUCF parking and worship space, UUCF security upgrades, and the installation of improved UUCF playgrounds to support the UUCF Religious Education Program, daycare center, and summer camp. He went on to single out the importance of the Board’s commitment to UUCF dedicated staff and their just compensation with respect to UUA guidelines.

President Hutton concluded his report by congratulating and thanking UUCF Intern Minister Megan Mathieson, who will be ordained on June 30, for her many contributions. He also thanked the membership of the Congregation for their service and support. In closing, he asked each Board of Trustee (BoT) Member to stand and be identified, as he called their individual names.

**Election of Candidates:** President Hutton presented the slate of nominees recommended by the UUCF Leadership Development Team for the various open UUCF elected positions. He called for questions. There were none. The nominees are as follows:

## Election of Slate of Candidates

### Candidates:

- **President: Lisa Bromfield** (*elected as Vice-President in 2018 for a first two-year term, ending June 2020; eligible for up to two more two-year terms on the board*)
- **Vice-President: Cheryl O'Brien** (*for a first-term of one-year\*, ending June 2021; eligible for up to two more two-year terms on the board*)
- **Treasurer - Jeff Wilson** (*running for a first two-year term; eligible for two more two-year terms*)
- **Assistant Treasurer - Sharon Moore** (*running for a first two-year term; eligible for two more two-year terms*)
- **Trustee-at-Large: Dick Jones** (*running for a first two-year term; eligible for two more two-year terms*)

### Remaining on the UUCF Board

- **Secretary: Gary Magnuson** (*elected in 2019 for second two-year term, ending June 2021; eligible for up to one more two-year term on the board*)
- **Trustee-at-Large: Bobbi Mead** (*elected in 2019 for a second two-year term, ending June 2021; eligible for a third/final two-year term*)
- **Trustee-at-Large: Gerard Young** (*elected in 2019 for first two-year term, ending June 2021; eligible for up to two more two-year terms on the board*)

### Thanking Board Members for their service:

- Jerry Hutton (*served two years as Vice-President & two years as President*),
- Meg Menke (*served four years as Treasurer*)
- Janice Schlepp (*served four years as Assistant Treasurer*)
- Diane Chong (*served one year as Trustee-at-Large; resigned because moving to South Carolina this summer*)

## UUCF Endowment Board

### Candidates

- **Bob Clegg** (*running for a first three-year term; eligible for up to one more three-year term*)
- **Kiley Mead** (*running for a first three-year term; eligible for up to one more three-year term*)

### Remaining on Endowment Board:

- Geoff Coleman (*elected in June 2019 for first three-year term; eligible for up to one more three-year term*)

- Robert Strasser (*elected in 2019 for first three-year term; eligible for up to one more three-year term*)
- Leslie Powell (*elected in 2018 for a second/final three-year term, ending June 2021*)

**Thanking Endowment Board Members for their service:**

- Carole Larsen & Steve Ramberg (*both elected in 2017 for a second/final three-year term*)

**Leadership Development Team (LDT)**

**Candidates:**

- **Steve Berté** (running for a first two-year term, ending 2022, eligible for up to two more two-year terms) --*partial terms of less than one year do not count toward reelection eligibility.*
- **Pam McDonald** (running for a first two-year term, ending 2022, eligible for up to two more two-year terms)
- **Scarlet Coleman** (*eligible for a third/final two-year term, ending 2022*)
- **Carol Topchik** (*eligible for a third/final two-year term, ending 2022*)

**Remaining on LDT**

- Judy Rice (*elected in 2019 for first two-year term, ending June 2021; eligible for up to two more two-year terms.*)

**Thanking LDT Members for their service:**

- Steve Berté and Bob Clegg (selected by UUCF Board of Trustees to fill temporary vacancies until congregational voting at the Annual Meeting--note that *partial terms of less than one year do not count toward reelection eligibility.*)
- Phyllis Liddell (*elected in 2018; served through her death on January 13, 2020. May we continue to be grateful for all the ways Phyllis served this congregation.*)

**Action:** By a vote of 133 yes, 1 no, and 2 abstentions, the slate of nominees were elected to positions and terms as described.

**Treasurer's Report and Vote on Proposed 2020-2021 UUCF Budget:**

**Action:** There being no further questions from UUCF members, the recommendation by the UUCF Board of Trustees to approve the 2020-2021 UUCF budget as proposed. By a vote of 135 yes, 0 no, and 3 abstentions, the proposed budget was approved.

There being no further business, President Jerry Hutton adjourned and brought to a close the UUCF 2020 Annual Meeting at 12:27 p.m.

# **SPECIAL CONGREGATIONAL BUSINESS MEETING MINUTES**

**November 22, 2020**

**Call to Order:** UUCF President Lisa Bromfield recognizing that a required quorum of members present, called the Special Congregational Business Meeting on the budget to order at 11:45 a.m. This is a special meeting with only one item of business, the UUCF budget through June 30, 2021.

**Chalice Lighting:** Intern Minister Jen Raffensperger gave chalice reading and lite the chalice.

**Check-in:** Reverend Carl Gregg went over the requirements for a UUCF congregational meeting quorum (25 percent of the membership or 84 members), and provided instructions on how the meeting and voting are to be conducted via Zoom.

**Vote on the Budget:** Reverend Carl described the procedures for considering the proposed UUCF budget (through June 30, 2021), including speaker requested recognition and debate time limits.

**Action:** Following a presentation on the budget by UUCF Treasurer Jeff Wilson, the UUCF congregation, by a unanimous vote of 116 to 0, approved the proposed UUCF budget through June 30, 2021.

**Adjournment:** There being no further business, Intern Minister Jen Raffensperger extinguished the Chalice, and UUCF President Lisa Bromfield adjourned the special UUCF business meeting on the budget.