

# UUCF 2022 ANNUAL CONGREGATIONAL MEETING MINUTES

June 12, 2022

**Sounding of Chime and Chalice Lighting:** Following the ringing of the singing bowl, UUCF President Lisa Bromfield read a Chalice reading and lit the Chalice.

**Call to Order:** As reported by UUCF Secretary Gary Magnuson and Rev. Carl Gregg, there were 148 UUCF members accounted for as a result of 97 submitted absentee ballots, 27 members present, and 24 participants of the Zoom. Therefore, with 43 percent of the Congregation participating, (25 percent required) a quorum was deemed achieved and the 2022 annual meeting of the Unitarian Universalist Congregation of Frederick (UUCF) was called to order by UUCF President Lisa Bromfield at 11:52 AM.

**Approval of Previous Annual Meeting Minutes:** The minutes for the UUCF Congregational Annual Meeting of June 13, 2021 was approved as written by a vote of 148-0, which includes 24 yes votes via Zoom, 97 yes absentee votes, 27 yes votes in person, and 0 no votes.

**President's Report:** UUCF President Lisa Bromfield spoke to the Congregation and reported on the activities of the Board of Trustees (BoT) and UUCF staff for the year. She reported on efforts by the BoT and Rev. Carl to balance safety with personal responsibility, with the need to gather and continue UUCF's work for spiritual growth, Beloved Community, and peace and justice. She also reported that the BoT continued its focus on digital, dollars, and diversity, and also turned some of its focus on considering who UUCF is, how UUCF is perceived by the larger community, and who needs to know UUCF is here.

Accomplishments for the year included: upgrades to support improving the digital and external viewing experiences of UUCF services, support for diversity of presentations and educational programming, and deliberations on how best to assign UUCF bequests.

In addition, Lisa provided examples of UUCF representation in the community, and commended UUCF staff for their many contributions, enabling UUCF to work for a better future, that is full of opportunity and justice.

**Widening the Circle of Concern Report:** Rev. Carl began his presentation on the UUA *Widening the Circle of Concern* initiative, by thanking Lisa for her service to UUCF. He went on to report on UUCF's efforts to build a multicultural beloved community through accountability and consciously dismantling racism. He also reflected on the UUCF's leadership in adopting the 8<sup>th</sup> Principle, and being the 9<sup>th</sup> UU congregation to do so.

**Election of Slate of Candidates:** President Bromfield presented the slate of nominees recommended by the UUCF Leadership Development Team for the various open UUCF elected positions. The nominees are as follows:

### **UUCF Board of Trustees**

#### **Candidates:**

- **President** - **Cheryl O'Brien** (*elected in June 2020 for a first-term of one-year as Vice-President; elected in June 2021 for a second-term of two-years as Vice-President, ending June 2023; eligible for up to one more two-year term.*)
- **Vice President** - **Sue Berté** (*nominated in June 2022 for a first term of one-year as Vice-President, ending June 2023; eligible for two more two-year terms*)
- **Treasurer** - **Jeff Wilson** (*elected in June 2020 for a first two-year term, ending June 2022; eligible for two more two-year terms*)
- **Trustee-at-Large**: **Dick Jones** (*elected in June 2020 for a first two-year term, ending June 2022; eligible for two more two-year terms*)

#### **Remaining on the UUCF Board :**

- **Secretary** - Gary Magnuson (*elected in 2021 for a third/final two-year term, ending June 2023*)
- **Trustee-at-Large** - Gerard Young (*elected in 2021 for a second two-year term, ending June 2023; eligible for up to one more two-year term on the board*)
- **Trustee-at-Large** - Bobbi Mead (*elected in 2021 for a third/final two-year term, ending June 2023*)

#### **Thanking Board Members for their service:**

- **Lisa Bromfield** (*elected in 2018 for a two-year term as Vice-President; elected in 2020 for a two-year term as President, ending June 2022 [declined to run for third/final term]*)

### **UUCF Endowment Board**

#### **Candidates**

- **Geoff Coleman** (*elected in 2019 for a first three-year term, ending June 2022, eligible for one more three-year term*)
- **Robert Strasser** (*elected in 2019 for a first three-year term, ending June 2022, eligible for one more three-year term*)

#### **Remaining on Endowment Board:**

- **Bob Clegg** (*elected in 2020 for a first three-year term, ending June 2023, eligible for up to one more three-year term*)
- **Kiley Mead** (*elected in 2020 for a first three-year term, ending June 2023, eligible for up to one more three-year term*)

- **Ed McDonald** *(nominated in June 2021 for a first three-year term, ending June 2024; eligible for up to one more three-year term)*

### **Leadership Development Team (LDT)**

#### **Candidates:**

- **Steve Berté** - *elected in June 2020 for a first two-year term, ending June 2022, eligible for up to two more two-year terms*
- **Pam McDonald** - *elected in June 2020 for a first two-year term, ending June 2022, eligible for up to two more two-year terms*
- **Maura Fitzpatrick** - *nominated in June 2022 for a first two-year term, ending June 2024, eligible for up to two more two-year terms*
- **Seth Pollack** - *nominated in June 2022 for a first two-year term, ending June 2024, eligible for up to two more two-year terms*

#### **Remaining on LDT**

- **Tina Lund** - *nominated in June 2021 for a first two-year term, ending June 2023, eligible for up to two more two-year terms*

#### **Thanking LDT members for their service:**

- **Scarlet Coleman** - *elected in June 2020 for a third/final two-year term, ending 2022*
- **Carol Topchik** - *elected in June 2020 for a third/final two-year term, ending 2022*

**Vote on Slate of Candidates:** By a vote of 149 in favor (96 absentee votes, 28 in-person votes, and 25 Zoom votes), and none opposed, the slate of candidates was unanimously approved by the Congregation.

**Commissioned Lay Ministry (CLM):** Rev. Carl briefed the congregation on the CLM program and Irene Glasse completing the rigorous program, and that a vote was needed to approve this accomplishment, which was previously approved by himself and the BoT. If approved, Irene would be officially recognized as a CL Minister. In closing, Irene spoke about her role in the program and answered questions in chat.

**Vote on Commissioned Lay Ministry:** By a vote of 144 in favor (95 votes by absentee, 28 votes in-person, and 21 Zoom votes) and 3 opposed, the Congregation voted to approve Irene Glasse as a Commissioned Lay Minister.

**Endowment Fund Report:** Lisa read Kiley Mead's Endowment Fund Report, which had a beginning balance of \$14,500 in June 30, 2021, and a loss of \$1,617.61 from June 30, 2021 to April 30, 2022.

**Treasurer's Report:** July 1, 2021 - June 30, 2022 (Jeff Wilson, Treasurer)

UUCF Treasurer Jeff Wilson briefed the congregation on UUCF finances for the past fiscal year. He highlighted the value of continued pledge support, enabling UUCF to balance its revenue and expenses. He also talked about the budget development process.

**Proposed FY22-23 UUCF Budget:**

Jeff went on to present the proposed FY22-23 budget of \$554,349.00 and pointed out that this budget was for the first time in many years, proposing a surplus, a measure on how well this year's budgeting was managed. Another proposed first-time achievement is the proposal to raise all UUCF staff salaries to the midpoint of the UUA's Midsize II "Fair Compensation" salary range, a BoT goal. Jeff also reported that the proposed budget includes a newly created Salary Administration Reserve to help keep UUCF staff salaries fair and competitive. Funding source for the Reserve was the PPP grants.

Lastly, Jeff pointed out that the proposed budget included estimates assuming that UUCF will recommence two Sunday services in the fall of 2022. This has yet to be decided, and if one Sunday service continues, there will be budget savings.

FY22-23 Budget Questions: Bob Ladner asked when the spending plan for the two UUCF bequests would be decided. Jeff responded that there have been some preliminary decisions, but deliberations continue. Rev. Carl added that there had been incredible transparency in the UUCF budget process.

**Vote on Proposed FY22-23 Budget:** There being no further questions, the recommendation by the UUCF Board of Trustees to approve the proposed FY22-23 budget was approved by a vote of 149 votes in favor (97 votes by absentee, 29 votes in-person, and 21 votes in Zoom), and none opposed.

**Chalice Extinguishing and Adjournment**

In closing, President Lisa Bromfield again thanked UUCF staff members for their many contributions.

There being no further business, UUCF President Lisa Bromfield extinguished the chalice and adjourned the 2022 UUCF Congregational Annual Meeting at 12:36 PM.